Retirement – NVPER 2.5% per year worked times your average 3 highest years of salary (vested after 5 years in system). City pays 100% of both employer and employee contribution (21.5% value of annual salary).

Medical/Vision and Dental – The City provides 100% of the employee’s cost for health and dental benefits; family coverage is available.

Vacation – 20 days per year initially with 6 day increases after 5, 10 and 15 years of service

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(916) 784-9080

CITY OF WEST WENDOVER, NEVADA INVITES YOUR INTEREST IN THE POSITION OF CHIEF FINANCIAL OFFICER
THE COMMUNITY

Located adjacent to Interstate 80 on the Nevada side of the Utah/Nevada border, 90 minutes west of Salt Lake City, Utah, West Wendover sits like a jewel of promise in the high desert that surrounds it. In this desert oasis visitors enjoy a “grownup” city that has intentionally maintained its small-town charm – a community that offers business and employment opportunities, an excellent quality of life, education, and recreation – all the advantages civilization brings without the disadvantages of crowded urban living. Residents and visitors enjoy great facilities, food, outdoor recreation and of course, the best in…Nevada Style Entertainment!

West Wendover has everything you could ask for in indoor/outdoor recreation including: The Peppermill Concert Hall, a 1,000 seat concert hall featuring weekly live music, comedy and theatrical entertainment; from Vince Gill and Cyndi Lauper to Jay Leno and Chinese Acrobats. Robert F. Scobie Park, four civic softball/baseball fields and two school baseball fields, two multi-purpose (soccer) fields, Olympic size swimming facility, skating park, area fishing, hiking, mountain biking, ATV'ing, horseback riding, an 18 Hole Championship Homer Flint Golf Course, an 8 mile hard pack trail complex (Leppy Hills Trails) and many other amenities. West Wendover is located in a very open and outdoor recreational area. The countryside also offers options to explore the surrounding ancient caves; the Bonneville Salt Flats; a historical World War II training base and Memorial. Or you may decide to just relax and take in a spectacular desert sunrise or sunset.

West Wendover is a tourist community with over 2 million visitors annually passing through and staying in the community. The abundant outdoor activities, great Nevada Style gaming, fabulous entertainment and luxurious accommodations provide ample opportunity for visitors and residents to enjoy the City.

There is a new large multi-decade gold mine owned by Newmont Gold Corporation now in its permitting stage that will be opening up in the near future 30 miles west of the City. It will have a significant impact toward diversification from the traditional gaming industry revenue source. It is expected to help further enhance available resources for the City and its community members by creating new jobs and providing for new complimentary service businesses in the area. The City was excited to celebrate its 20th Anniversary of Cityhood in July of this year.

THE CITY GOVERNMENT

The City is a Nevada municipality operating within an elected Council/Mayor form of government (five Council members and a Mayor) with a professional City Manager and staff. Departments include: Administration, Community Development, Finance, Fire, Police and Public Works. The City has a Total Annual Budget of approximately $23 million contained within 11 governmental funds and proprietary funds which include Water, Sewer, Landfill, Garbage and Compost; approximately 55 full time employees and 12 part time Fire employees.

Since the “community” of Wendover comprises two separate municipalities, West Wendover, Nevada and Wendover, Utah, the community has two of all municipal services. This is often considered a benefit in many respects such as Police and Fire protection where the protection offered is significantly higher than the national average.

THE IDEAL CANDIDATE

The City is seeking a Chief Financial Officer to serve as the Department Head for the City’s financial operations. The ideal candidate will be responsible for the supervision of a full time accounting supervisor and 3 staff members along with performing a wide variety of complex professional accounting duties. The incoming CFO will prepare, analyze and maintain financial records, reports and programs.

Responsibilities include utility billing, purchasing, payroll, accounting, auditing, budgeting and investment of City funds. The selected candidate will be an experienced individual who will be responsible for monitoring revenues and expenditures, perform cost control activities, prepare annual budgets and assure that all areas are performed within the budget.

The new CFO should possess a big picture, long term perspective and be capable of communicating it effectively to the City Manager, staff, the Mayor and City Council. The ideal candidate will be quick on their feet to move projects along and keep all stakeholders well informed during the process.

An open and inclusive individual with strong consensus building skills will do well in this position. The new CFO will have the needed collaboration, interpersonal and communication skills necessary to establish a successful working relationship with the City Manager and staff, and the Mayor and City Council. The ideal candidate should take a hands-on approach working with limited resources to maintain success throughout the department. A candidate with strong motivational skills who believes in the value of a collaborative management approach with a team orientation will be highly valued.

The selected candidate will have a combination of training, education, and practical experience that may include: graduation from an accredited four-year college or university with a degree in Accounting, Finance, Business or Public Administration, or a closely related field, and five (5) years of progressively responsible finance employment. Expertise and practical financial experience within the public sector or a large business is highly desirable. A CPA Certification is also desirable.

THE COMPENSATION

The salary is dependent upon qualifications; it has been the City’s prior practice to increase the salary by 5% to 10% during prosperous years. The City of West Wendover offers a full range of benefits including but not limited to:
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